



Summer Employment Opportunities

Our Lady of Mercy Heritage Complex in Port au Port West is looking for people to work regular hours (35 hours / week), with various starting dates as early as May 4th, 2025, through to Sunday August 31st, 2025. Part-time and full-time hours may be available earlier based on workload, funding and staff availability.

As one of the largest employers on the Port au Port Peninsula, Our Lady of Mercy continues to match skills with opportunities as well as providing foundational experience for people who want to pursue careers in a variety of areas:

Restaurant Services: Working in our Museum / Tea Room, you will tap into your customer service skills in dealing with the public for food services. Your role will consist primarily of serving, light cooking or assembly, payment processing and light cleaning. It is expected that 75% of your time will be focused in this area, with other occasional tasks added in.

Tours and Tourism: Your knowledge of the area, history, architecture and contents of the church and museum will continue to grow in this role. You will be the guide for tours of the church with particular attention given to the origin of much of the contents as well as the lore and folklore surrounding the church and museum. This will comprise 75% of your time, while other tasks will fill up the balance of your day.

Retail: Working in our Museum store, you will assist shoppers with background information on items that are for sale as well as handle our cash and point of sale (POS) systems. Again, the expectation is that this will consume roughly 75% of your hours with other tasks making up the rest of your time.

Maintenance: Are you more interested in physical work? This role has a variety of components including, light gardening, groundskeeping, table and chair / floor plan layout at the event hall and supporting the other areas where applicable. This role should take most all of your time, with few exceptions.

Hybrid: We are also looking for people who find variety to be the spice of life. You would support each of these listed roles to backfill, breaks, lunches or sickness / vacation, as well as provide extra resources in any of these areas during peak times.

Interested? Send your resume, and cover letter outlining why you are interested in working with Our Lady of Mercy Heritage Church to: ourladyofmercycc@gmail.com

All resumes will be reviewed, and all applicants will be contacted, regardless of whether or not an interview is scheduled.