

The Burin Heritage Tourism Association is seeking a reliable and hardworking Maintenance/Grounds Keeper to support the upkeep of our historic sites and grounds throughout the seasonal period. This is a hands-on role for someone who enjoys outdoor work and takes pride in keeping spaces clean, safe, and inviting for visitors.

Position: Full-Time Seasonal Maintenance/Grounds Keeper

Schedule: Mon–Fri, 9am–5pm (occasional weekends)

Salary: Negotiable

Location: Heritage Square Burin, NL

**Responsibilities Include:**

- Perform routine maintenance tasks, including painting, minor repairs, and general upkeep
- Maintain outdoor areas: mow lawns, trim shrubs, remove debris, and care for flower gardens
- Conduct regular inspections of buildings and grounds to identify and resolve maintenance needs
- Assist with event setup, teardown, and seasonal preparations related to Heritage activities
- Operate and maintain equipment such as lawn mowers, trimmers, and power tools
- Adhere to all safety procedures and ensure a clean, organized, and hazard-free work environment

**What We're Looking For:**

- High school diploma or equivalent
- Experience in maintenance, landscaping, or similar role
- Knowledge of safety procedures
- Able to lift up to 50 lbs
- Comfortable working in all weather conditions

**Apply by June 20, 2025**

**Send your resume & cover letter to:**

Burin Heritage Tourism Association

P.O. Box 500, Burin, NL A0E 1G0

or email: [burinheritagemuseums@outlook.com](mailto:burinheritagemuseums@outlook.com)

We thank all applicants for their interest; only those selected for an interview will be contacted.